



**PAYMENT OF APPLICATION FEE, SECURITY DEPOSIT & FIRST MONTHS RENT MUST BE PAID BY MONEY ORDER OR CASHIERS CHECK ONLY!!**

**1321 Howe Avenue, Suite 101 • Sacramento, CA 95825  
(916) 920-0561 • Fax (916) 920-1996 • www.markiiimgmt.com**

### **APPLICATION INSTRUCTIONS:**

**PLEASE READ CAREFULLY BEFORE SUBMITTING YOUR RENTAL APPLICATION!**

***PLEASE ALLOW UP TO 48 HOURS FOR THE APPLICATION TO BE PROCESSED***

- Each person 18 years of age and over must personally fill out and sign this application. Please deliver completed application to Mark III Management at 1321 Howe Avenue, Suite 101, Sacramento, CA 95825.
- The two-page application must be filled out in its entirety. Any omitted information will result in the application being returned to you. If a question does not apply please answer N/A. ***Please be aware that there are two (2) places on the second page of the application that must be signed.***
- A photo I.D. and Social Security card is required of all applicants.
- Please sign authorization on the attached Employment Verification form and have your employer fill out the form completely. Your employer may return the completed form via fax to (916) 920-1996.
- A non-refundable application processing fee in the amount of \$30.00 **per adult applicant** is required at the time the application is submitted. Application fees must be in the form of a cashiers check or money order. ***CASH OR PERSONAL CHECKS WILL NOT BE ACCEPTED!***
- Each application will be reviewed on the basis of credit history; verifiable income of three times the monthly rent of the property applied for, length of employment and past and present rental history. Applicants with less than six (6) months of rental history or less than one (1) year of continuous employment may be required to pay an increased security deposit upon application approval. If you are self-employed or if you are receiving additional income (i.e. child support, AFDC, retirement, etc.) you wish to have considered you will need to bring official documentation of such income, which may include bank statements, court orders and/or tax returns.
- Please discuss with the appropriate rental agent the requirements for the property that you are applying for.
- To reserve the particular unit/property for your occupancy you will need to pay a security deposit no later than twenty-four (24) hours after the application had been approved. ***The security deposit must be paid by cashiers check or money order.*** Please note that a portion of the security deposit may be withheld should you decide at a later date not to take the property.
- The security deposit and first months rent must be paid in two (2) separate cashiers checks or money orders. ***Personal checks will be accepted for payment after move-in.***